

### Internal Advert

Job Title:	SEND 1:1 Learning Support Assistant/Midday Assistant – Parkwood Academy
Contract:	Fixed Term until 31/08/2029
Hours:	25 hours 30 minutes per week
Weeks:	38 weeks per year, term time only
Scale:	Scale 3 Point 5–6 (Depending on experience)
Actual Salary:	£14,709.85 – £14,943.29 (Depending on experience)
Application Closes:	Midday Thursday 8 <sup>th</sup> January 2026
Interview Date:	Week commencing 12 <sup>th</sup> January 2026
Start Date:	ASAP after interviews

### **Support, Nurture, and Empower – SEND 1:1 Learning Support Assistant/Midday Assistant wanted!**

Are you an enthusiastic, patient and compassionate SEND Learning Support Assistant? Parkwood Academy, part of the South Essex Academy Trust (SEAT), is looking for a **SEND 1:1 Learning Support Assistant/Midday Assistant** to join our dynamic team!

At SEAT, we believe in **belonging, compassion, curiosity, and empowerment**—values that shape our commitment to excellence in education. In this role, you'll work closely with our pupils with special educational needs and disabilities (SEND), providing tailored support to enable them to access the curriculum, develop social skills, and achieve their full potential.

You will be working 25 hours 30 minutes per week, Monday – Thursday 9:00am – 3:00pm and Friday 9:00am – 1:45pm, term time only.

### **What's in it for you?**

- A supportive and inclusive work environment where you're truly valued
- A **Leadership Academy** to fuel your professional growth
- A strong focus on **staff well-being** through our Employee Assistance Programme
- The chance to be part of a committed, forward-thinking team that empowers both pupils and colleagues

If you're ready to make a real impact and take the next step in your career, we'd love to hear from you!

**Apply now and be part of something amazing!**

Contact Trust HR via email [recruitment@seacademytrust.co.uk](mailto:recruitment@seacademytrust.co.uk) to request an application form.

**Application Form:**

**Internal candidates are required to complete:**

- **Personal information (section 1 & 2).**
- **CPD and or qualifications (sections 9–11).**
- **Supporting statement (section 12) explaining how they meet the criteria, their experiences to date and why they feel they are the right for the role.**
- **Line Manager details for a reference (section 13).**

At the South Essex Academy Trust, we celebrate diversity and are committed to creating an inclusive environment where everyone feels valued and respected. We welcome applications from all backgrounds and actively promote equality of opportunity for all.

Parkwood Academy is dedicated to safeguarding and promoting the welfare of children and expects all staff to uphold this commitment. We adhere to safer recruitment practices, and all appointments are subject to satisfactory DBS certification and references.

We encourage early applications, as this vacancy may close sooner than the advertised deadline.